



**NOTICE IS HEREBY GIVEN**  
**that the Board of Directors of the**  
**PARKER WATER & SANITATION DISTRICT**  
**of Douglas County, Colorado will hold a Regularly scheduled meeting at the**

Parker Water & Sanitation District - North Water Reclamation Facility  
18100 E. Woodman Drive, Parker, Colorado 80134

The meeting will also be available virtually and viewed at  
<http://www.pwsd.org/762/Meetings-Agendas>

**September 10, 2020**  
**6:00PM**

*Members of the public who wish to speak during the Public Interest portion of the meeting must sign up.  
The Sign-Up sheet is located outside of the Conference Room.*

The Board of Directors may take action on any of the agenda items as presented or modified prior to or during the meeting, and items necessary to effectuate the agenda items.

## **CALL TO ORDER**

## **ROLL CALL**

## **PLEDGE OF ALLEGIANCE**

**UNSCHEDULED ITEMS OF PUBLIC INTEREST** *This time is reserved for members of the public to make a presentation to the PWSD Board of Directors on items or issues that are not scheduled on the agenda. As a general practice, the Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather will refer the items to staff for follow-up. Comments are limited to four (4) minutes per speaker.*

## **CHANGES AND ADDITIONS TO THE AGENDA**

## **BOARD COMMENTS**

## **LEADERSHIP TEAM COMMENTS**

## **GENERAL LEGAL COUNSEL UPDATE**

## **ITEMS FOR DISCUSSION AND ACTION BY THE BOARD**

1. APPROVAL OF MINUTES – August 27, 2020
2. ACCOUNTS PAYABLE – August 16 - 31, 2020
3. REQUEST FOR APPROVAL – Renewal of Professional Services Agreement for the 2020 Financial Statement Audit

## **ADJOURNMENT**

**RECORD OF PROCEEDINGS  
Minutes of a Regular Meeting  
of the Board of Directors for the  
PARKER WATER AND SANITATION DISTRICT**

Thursday, August 27, 2020  
at the PW&SD North Water Reclamation Facility  
18100 E. Woodman Drive, Parker, Colorado 80134

## CALL TO ORDER

Director Beard called the meeting to order at 6:05 pm and confirmed that a quorum was present.

## ROLL CALL

- Members of the Board present: Darcy Beard, Bill Wasserman, Dale Reiman, and Merlin Klotz.  
Excused: Kelly McCurry
- The District's Leadership Team was represented by Ron Redd, Steve Hellman, Rebecca Tejada, and James Roche. Staff also in attendance: Debra Laschanzky and Jared Mann.
- General Counsel, Jeff Parker.

PLEDGE OF ALLEGIANCE – Stated.

UNSCHEDULED ITEMS OF PUBLIC INTEREST – *None*

CHANGES AND ADDITIONS TO THE AGENDA – *None*

## BOARD COMMENTS

*Director Wasserman thanked PWSD Leadership for hosting a local ham radio group at Rueter-Hess Reservoir in July. They are now assisting fire departments with communication as they battle several fires in Colorado.*

## LEADERSHIP TEAM COMMENTS

### District Manager

#### Rueter-Hess Reservoir

Over the last 2 weeks, the reservoir volume decreased approximately 488 AF, for a total storage volume of 20,905 AF, and the depth is currently 95.3 feet, down .9 feet.

#### Wellness Program

Mr. Redd gave the Board an update on the recent activities of the District's Wellness Program, including the new 12-week stretching class, which is very popular with the staff.

### Regional Efforts

Currently, Parker Water is providing water to Castle Rock. They had some equipment issues at one of their well facilities and needed some help during this high demand period. In addition, Parker Water has a request to provide water to Rangeview Water District in September, which PWSD will be able to accommodate as well.

In the case of Castle Rock, the Water Purification Facility is treating water they have stored in RHR and then wheeling it to them. For Rangeview, we are allocating some of the District's WISE water and they will 'pay back' the water later in the year. It is a great example of working together, and it highlights the resiliency in Parker Water's system.

### Director of Operations

#### August 9, 2020 to August 25, 2020

- Average 2020 daily demand this period: 20.69 MGD
- Average 2019 daily demand this period: 15.83 MGD
- Maximum 2020 demand this period: 22.10 MG on 8.18.20
- Maximum 2019 demand this period: 19.10 MG on 8.20.19
- Total 2020 production this period: 331.05 MG
- Total 2019 production this period: 253.21 MG
- Supply by percentage: 41% WPF, 40% wells, 19% WISE
- Wastewater: Combined North/South total 3.13 (4 MGD Permit)
- Wheeling Information: Pinery 12.01 MG, Castle Rock 34.69 MG, utilizing 9 MG from CR RHR storage.
- Locates: 884 processed with 441 performed
- Water Quality: 1 customer call regarding color while filling pool.
- Distribution/Collection: 12 valve repairs scheduled for next week (Jordan Rd.), 2 reports of sewage backups (residential) – blockage/damage in lateral

### Director of Engineering

#### North Plant Expansion

There continues to be significant construction activity on-site. The digester roof was successfully removed, and the headwork walls are going up. Garney Construction is ahead of schedule.

#### Long Term Water Supply Project

Staff met with the Prewitt Reservoir Board to discuss how the reservoir is a part of the overall project, and what the operation agreement could look like. A draft agreement has been prepared, and PWSD staff will be working with the Prewitt Board members to address concerns, operations, and costs. The meeting went very well, and this project continues to showcase how municipal and agricultural can work together for the betterment of both parties.

#### New District Headquarters Design

Engineering held a mandatory pre-proposal meeting for the design of the new District Headquarters. There was a large turnout of interested architectural firms.

## Director of Enterprise Services

### CPNMD Inclusion Study

The results of the draft condition assessment report have been reviewed by PWSD and comments sent back to Jacobs. CPNMD stated their review would occur this week and then they would provide comments back to Jacobs. The report initially identified \$8.6M in improvements and maintenance needs. After further review, the cost came back at \$19.3M. Jacobs added a 25% contingency to the total costs plus increased the cost of the water main needing replacement in Castle Pines Parkway to \$11M, which was the highest estimate received by CPNMD a few years back. Once comments come back from CPNMD, the costs can be put into the financial model, along with the other identified improvements, to determine the impact to rates.

Jeff Parker, the District's attorney, spoke to CPNMD's attorney and expects a draft inclusion agreement the second week of September. This is now on the critical path for completion and meeting the February 2021 special election. CPNMD was advised of the critical nature to have this completed in order to stay on schedule.

Next steps are to finalize the financial model and share the results with the Boards. It is expected we identify a minimum amount of cash to be turned over to PWSD in the inclusion agreement, providing the inclusion is approved, on Day 1.

### Chatfield Reallocation

Back in 2008, the District entered into four separate escrow agreements to reallocate 2,000 AF of storage space PWSD had acquired in Chatfield Reservoir. The agreements were with Castle Pines North Metropolitan District, Castle Pines Metropolitan District, Centennial Water and Sanitation District, and the Center of Colorado Water Conservancy District, and required those entities to pay \$560,000 initially and a final payment of \$560,000 after all approvals had been secured. PWSD has received the second portion of the payment and has instructed the escrow agent to assign the remaining storage space.

## GENERAL LEGAL COUNSEL UPDATE

Mr. Parker highlighted specific legal matters regarding CPNMD, Canyons property water credits, and the Logan Farms project.

## ITEMS FOR DISCUSSION AND ACTION BY THE BOARD

### 1. APPROVAL OF MINUTES August 13, 2020

*Director Wasserman made a motion to approve the August 13, 2020 minutes as stated; Director Klotz seconded the motion.*

***Vote:***

YES	<i>Darcy Beard</i>
YES	<i>Bill Wasserman</i>
YES	<i>Dale Reiman</i>
YES	<i>Merlin Klotz</i>

*Motion passed on a vote of 4-0*

**2. ACCOUNTS PAYABLE - August 1 – 15, 2020**

Mr. Hellman presented the check register previously provided to the Directors, as well as the memo highlighting selected checks for discussion and consideration.

*Following review and discussion, Director Reiman made a motion to approve the August 1-15, 2020, disbursements; Director Wasserman seconded the motion.*

**Vote:**

YES	<i>Darcy Beard</i>
YES	<i>Bill Wasserman</i>
YES	<i>Dale Reiman</i>
YES	<i>Merlin Klotz</i>

*Motion passed on a vote of 4-0*

**3. MONTHLY FINANCIAL REPORT – July 2020**

Financial reports were provided to the Directors for informational and discussion purposes. Mr. Hellman provided a presentation regarding the updated financials through July 2020. Additional information was provided regarding Capital Projects, Cash and Investments, Billed Water Revenue, Billed Consumption charts and graphs, and other associated reports. Highlights were provided including variances in the budget. The presentation and discussion were for informational purposes only; no action was requested or taken by the Board.

**4. INFORMATIONAL DISCUSSION – 2020 Cost of Service Update and 2020 Budget Priorities**

Mr. Hellman provided a PowerPoint presentation to the Board updating the Cost of Service Study by Stantec, as well as 2021 rate considerations and an introduction to the current list of budget priorities. These priorities are areas of focus in development of the operating and capital budgets for the District. The current priorities, other than staying focused on our core mission of water and wastewater, are capacity, water quality, security, information technology, employee investment, regionalization, water efficiency, maintaining our infrastructure and renewable water, all with reasonable rate adjustments. The Board was given an opportunity to confirm, change, add or delete current priorities. The Board confirmed the priorities as stated; no changes were made. As this presentation was for informational purposes only, no action was requested or taken by the Board.

**MEETING ADJOURNMENT**

A motion was made and seconded to adjourn the meeting at 7:40 PM.

The next Regular meeting of the Parker Water & Sanitation District Board is scheduled for Thursday, September 10, 2020 at 6:00PM.

The foregoing minutes constitute a true and correct copy of the minutes of the above referenced meeting and approved by the Board of Directors of the Parker Water and Sanitation District.

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PWSD Board of Directors

Meeting Date: September 10, 2020

**AGENDA MEMORANDUM**

**To:** District Board Members  
**Thru:** Ron R. Redd, PE, District Manager  
**From:** Steve Hellman, Chief Financial Officer  
**Title:** Accounts Payable – August 16, 2020 – August 31, 2020

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**Executive Summary**

This agenda item includes the Payment History Report for August 16 – August 31, 2020. The invoice comment field for each check listed on the Payment History Report provides the Board with a brief description of each check.

**Proposed Motion**

I move to approve the accounts payables for August 16 – August 31, 2020.

**Attachments**

Payment History Report – August 16 – August 31, 2020.

**Parker Water Sanitation District**  
**Check Register from 08/16/2020 to 08/31/2020**

Check #	Check Date	Vendor	Check Amount	Invoice Date	Description	Invoice Amount
010340	8/18/2020	Vance Brothers	\$1,083.44	7/9/2020	Hydrant Meter Deposit Refund	\$1,083.44
010293	8/18/2020	Academy Roofing Inc	\$1,971.00	7/22/2020	Skylight Replacement NWRF	\$1,971.00
010294	8/18/2020	Allwater Supply LLC	\$3,174.26	7/27/2020	Pump	\$3,174.26
010295	8/18/2020	Anne & Matthew Messner	\$371.54	7/13/2020	Refund of Overpayment	\$371.54
010296	8/18/2020	Anthem Blue Cross & Blue Shield	\$104,402.55	7/16/2020	Health Insurance Premium August	\$104,402.55
010297	8/18/2020	Aqua Sierra Inc	\$29,000.00	7/24/2020	RHR Summer Stocking	\$29,000.00
010298	8/18/2020	Batteries Plus -081	\$85.08	7/14/2020	Batteries	\$19.95
				7/22/2020	Batteries	\$65.13
010299	8/18/2020	Cherry Crk Basin Water Qual Au	\$14,944.15	6/30/2020	2nd Qtr 2020 Wastewater Treatment	\$14,944.15
010300	8/18/2020	City of Fort Collins	\$120.00	7/20/2020	Meter Testing	\$120.00
010301	8/18/2020	Colorado Dept Of Public Health	\$14,500.00	7/15/2020	NWRF WOCD Permit 2020	\$13,920.00
				7/15/2020	RH WTP WOCD Permit 2020	\$580.00
010302	8/18/2020	David Robbins	\$81.01	7/13/2020	Refund of Overpayment	\$81.01
010303	8/18/2020	Diane King	\$182.75	7/13/2020	Refund of Overpayment	\$182.75
010304	8/18/2020	Docu Tek Inc	\$114.46	7/21/2020	Check Scanner Supplies	\$114.46
010305	8/18/2020	DXP Enterprises Inc	\$8,906.52	7/20/2020	Pump Rebuild Kit	\$8,906.52
010306	8/18/2020	E-470 Toll Plaza #200717	\$610.10	7/21/2020	2nd Qtr Toll 2020	\$610.10
010307	8/18/2020	Eaton Corporation	\$687.50	7/20/2020	Maintenance UPS - Well House Power Failure	\$687.50
010308	8/18/2020	Fastsigns	\$221.77	7/13/2020	Stickers for Live It Team	\$221.77
010309	8/18/2020	Fmh / Material Handling	\$299.00	7/23/2020	Material Handling	\$299.00
010310	8/18/2020	Frontier Mechanical Inc	\$5,800.00	7/16/2020	Electronic Leak Repair	\$5,800.00
010311	8/18/2020	Grainger Inc	\$2,992.16	7/14/2020	Backboard	\$231.66
				7/21/2020	Safety Supplies	\$279.20
				7/15/2020	Operating Supplies	\$73.11
				7/21/2020	Hard Hat	\$20.05
				7/21/2020	PVC Parts	\$722.76
				7/23/2020	Copper Tubing	\$183.56
				7/28/2020	Small Tools	\$976.30

**Parker Water Sanitation District**  
**Check Register from 08/16/2020 to 08/31/2020**

Check #	Check Date	Vendor	Check Amount	Invoice Date	Description	Invoice Amount
				7/23/2020	Air Filter	\$505.52
010312	8/18/2020	Horizon Inc	\$297.40	7/28/2020	Mower Repair	\$297.40
010313	8/18/2020	IREA	\$39,472.59	7/28/2020	Electricity	\$372.68
				7/21/2020	Electricity	\$19,556.96
				7/28/2020	Electricity	\$17,140.99
				7/28/2020	Electricity	\$1,709.60
				7/27/2020	Electricity	\$160.52
				7/28/2020	Electricity	\$139.41
				7/21/2020	Electricity	\$151.47
				7/28/2020	Electricity	\$240.96
010314	8/18/2020	Zelem Construction LLC	\$2,570.00	7/28/2020	Stucco Repair Smokey Hill	\$2,570.00
010315	8/18/2020	Johnstone Supply	\$138.35	8/5/2020	Pump	\$138.35
010316	8/18/2020	Justin & Sara Stiehr	\$182.86	7/13/2020	Refund of Overpayment	\$182.86
010317	8/18/2020	Keesen Landscape Management	\$12,764.48	7/13/2020	Irrigation Repairs WPF	\$140.55
				7/15/2020	Irrigation Repairs NWRF	\$120.00
				7/15/2020	Irrigation Repairs NWRF	\$135.40
				7/16/2020	Irrigation Repairs NWRF	\$805.13
				7/17/2020	Irrigation Repairs NWRF	\$2,063.62
				7/20/2020	Repair Sod and Landscaping South Plant	\$4,950.00
				8/3/2020	Landscape Maintenance	\$4,549.78
010318	8/18/2020	Leavitt Keener/Torq Engineering LLC	\$720.00	7/17/2020	Testing on South Plant Blowers	\$720.00
010319	8/18/2020	Lohmiller & Company	\$4,022.92	7/22/2020	HVAC Repair	\$4,022.92
010320	8/18/2020	Mary Sage-El	\$348.78	7/13/2020	Refund of Overpayment	\$348.78
010321	8/18/2020	Municipal Treatment Equipment	\$911.55	7/23/2020	Tubing	\$911.55
010322	8/18/2020	Office Depot Credit Plan	\$2,363.29	7/28/2020	District Office Supplies	\$2,363.29
010323	8/18/2020	Pamela & Peter Bechtolt Jr	\$960.91	7/13/2020	Refund of Overpayment	\$960.91
010324	8/18/2020	Potestio Brothers Inc	\$681.36	6/25/2020	Tractor Parts and Supplies	\$681.36
010325	8/18/2020	Pro Hydraulic & Machine Inc	\$1,295.00	6/26/2020	Fleet Repair	\$1,295.00



**Parker Water Sanitation District**  
**Check Register from 08/16/2020 to 08/31/2020**

Check #	Check Date	Vendor	Check Amount	Invoice Date	Description	Invoice Amount
010326	8/18/2020	Richmond American Homes	\$9.80	7/13/2020	Refund of Overpayment	\$9.80
010327	8/18/2020	Romero's Foundation Inc.	\$2,118.28	7/23/2020	Hydrant Meter Deposit Refund	\$2,118.28
010328	8/18/2020	Safelite Fulfillment Inc	\$35.00	7/28/2020	Mobile Windshield Repair	\$35.00
010329	8/18/2020	Scott & Renia Stabile	\$145.89	7/13/2020	Refund of Overpayment	\$145.89
010330	8/18/2020	Scott Hauser Left Coast Painting	\$3,310.20	7/30/2020	Paint Hill Top Rd	\$600.00
				6/15/2020	Paint Carob Cir	\$1,300.00
				8/1/2020	Paint Lincoln Meadow	\$1,410.20
010331	8/18/2020	Sherwin-Williams	\$208.76	7/22/2020	Hydrant Paint	\$208.76
010332	8/18/2020	Spex Certiprep Inc	\$334.93	7/23/2020	Lab Calibration	\$334.93
010333	8/18/2020	Sri Hari Bhimoreddy & Harika Eda	\$48.52	7/13/2020	Refund of Overpayment	\$48.52
010334	8/18/2020	Sundance Printing Inc	\$343.86	6/11/2020	Printing Services	\$343.86
010335	8/18/2020	SV Clean, Inc	\$4,703.00	8/3/2020	August Janitorial Service	\$3,415.00
				8/3/2020	Wiping Touchpoints	\$1,288.00
010336	8/18/2020	Terryberry	\$520.04	7/30/2020	Employee Appreciation	\$263.47
				7/27/2020	Employee Appreciation	\$256.57
010337	8/18/2020	Tetra Tech, Inc.	\$131,835.13	7/22/2020	Canyons Ridgegate Wellhouses	\$131,835.13
010338	8/18/2020	Town Of Parker	\$102,988.61	7/31/2020	July 2020 Stormwater	\$102,988.61
010339	8/18/2020	Unum Life Ins Co Of America	\$10,646.62	7/13/2020	Life Insurance Premium Aug 2020	\$10,111.62
				7/13/2020	Supplemental Life Insurance Premium	\$535.00
010341	8/18/2020	Velocity Constructors Inc	\$16,050.00	7/24/2020	RH Pump Repair	\$9,500.00
				7/24/2020	RH Pump Repair Parts	\$6,550.00
010342	8/18/2020	Waste Connections of Colorado Inc	\$2,420.77	8/1/2020	Trash Removal	\$595.75
				8/1/2020	Trash Removal	\$402.27
				7/15/2020	Trash Removal	\$301.03
				7/15/2020	Trash Removal	\$740.11
				8/1/2020	Trash Removal	\$381.61
010343	8/18/2020	Welch Equipment Co Inc	\$1,785.62	7/7/2020	Equipment Repair	\$216.46
				7/29/2020	Forklift Annual Service	\$123.29

**Parker Water Sanitation District**  
**Check Register from 08/16/2020 to 08/31/2020**

Check #	Check Date	Vendor	Check Amount	Invoice Date	Description	Invoice Amount
				7/22/2020	Man-Lift Battery Repair	\$432.92
				7/22/2020	Forklift Repair	\$583.05
				7/22/2020	Man-Lift Service Repair	\$175.77
				7/22/2020	Forklift Service Repair	\$123.29
				7/22/2020	Forklift Service Repair	\$130.84
010344	8/18/2020	Westco Systems Inc	\$8,463.00	7/22/2020	Condenser Replacement	\$8,463.00
010345	8/18/2020	WEX Bank	\$6,229.78	7/23/2020	Fuel	\$6,229.78
010346	8/18/2020	WVG Development	\$50,935.00	8/7/2020	Security Deposit	\$50,935.00
010347	8/28/2020	Marlene Craven	\$266.56	8/7/2020	Customer Repair Due to Water Valve	\$266.56
010349	8/31/2020	AT & T Mobility	\$1,329.93	7/23/2020	Communications	\$1,329.93
010350	8/31/2020	Batteries Plus -081	\$40.50	8/3/2020	Batteries	\$40.50
010351	8/31/2020	C & L Water Solutions Inc	\$2,809.14	8/5/2020	Stop Box Repairs	\$2,809.14
010352	8/31/2020	Centurylink	\$1,438.84	7/28/2020	Communications	\$109.99
				7/25/2020	Communications	\$814.30
				8/1/2020	Communications	\$459.33
				8/4/2020	Communications	\$55.22
010353	8/31/2020	Circle L Irrigation Inc	\$7,952.71	6/29/2020	Irrigation Repair Spring Valley	\$394.00
				6/30/2020	Irrigation Repair Vant Farm	\$1,094.30
				7/23/2020	Irrigation Repair Vant Farm	\$6,014.41
				7/31/2020	Irrigation Repair Spring Valley	\$450.00
010354	8/31/2020	Cole-Parmer	\$641.60	8/18/2020	Flipmate Filters	\$641.60
010355	8/31/2020	Colorado Dept Of Public Health	\$5,651.00	7/29/2020	Drinking Water Fee	\$4,940.00
				8/5/2020	WQCD Permit	\$298.00
				8/5/2020	WQCD Permit	\$298.00
				8/3/2020	WQCD Permit	\$115.00
010356	8/31/2020	Core & Main LP	\$682.82	7/22/2020	Maintenance Supplies for SWRF	\$530.00
				7/31/2020	Meter Supplies	\$152.82
010357	8/31/2020	EPR LLC	\$6,567.84	8/14/2020	Blow Off Repair	\$6,567.84

**Parker Water Sanitation District**  
**Check Register from 08/16/2020 to 08/31/2020**

Check #	Check Date	Vendor	Check Amount	Invoice Date	Description	Invoice Amount
010358	8/31/2020	Ero Resources Corp	\$497.50	7/14/2020	Cultural Resource Survey	\$497.50
010359	8/31/2020	Evoqua Water Tech LLC	\$1,323.47	8/1/2020	PM Contract	\$1,323.47
010360	8/31/2020	Frontier Mechanical Inc	\$6,580.00	7/16/2020	Electronic Leak Repair	\$6,580.00
010361	8/31/2020	General Air Service & Supply	\$90.75	7/31/2020	Nitrogen Gas	\$90.75
010362	8/31/2020	Grainger Inc	\$296.04	8/7/2020	Maintenance Materials	\$296.04
010363	8/31/2020	Hoffman,Parker,Wilson & Carberry	\$18,997.19	7/31/2020	Legal Consulting	\$18,997.19
010364	8/31/2020	Intermountain Safety Shoe Store	\$334.52	7/31/2020	Safety Supplies	\$334.52
010365	8/31/2020	IREA	\$242,964.35	8/3/2020	Electricity	\$416.52
				8/6/2020	Electricity	\$98.69
				8/4/2020	Electricity	\$25.64
				8/4/2020	Electricity	\$36.15
				8/4/2020	Electricity	\$20,933.48
				8/4/2020	Electricity	\$29.94
				8/5/2020	Electricity	\$742.28
				8/4/2020	Electricity	\$27,822.84
				8/3/2020	Electricity	\$155.64
				8/4/2020	Electricity	\$735.37
				8/4/2020	Electricity	\$32,312.39
				8/6/2020	Electricity	\$7,769.21
				8/4/2020	Electricity	\$77,445.82
				8/5/2020	Electricity	\$14,668.09
				8/4/2020	Electricity	\$2,986.04
				8/4/2020	Electricity	\$16,771.35
				8/4/2020	Electricity	\$9,484.09
8/4/2020	Electricity	\$19,458.18				
8/4/2020	Electricity	\$11,072.63				
010366	8/31/2020	Lytle Water Solutions LLC	\$29,528.75	7/24/2020	General Hydrologic Services	\$6,201.47
				7/24/2020	Quantification of LIRF's in District	\$3,781.68

**Parker Water Sanitation District**  
**Check Register from 08/16/2020 to 08/31/2020**

Check #	Check Date	Vendor	Check Amount	Invoice Date	Description	Invoice Amount
				7/24/2020	Long Term Water Supply	\$19,545.60
010367	8/31/2020	Magna IV Engineering	\$12,790.00	6/11/2020	Arc Flash Study	\$4,900.00
				8/7/2020	Arc Flash Study	\$4,590.00
				7/15/2020	Arc Flash Study	\$3,300.00
010368	8/31/2020	Napa Auto Parts/Rock Parts	\$170.65	6/26/2020	Oil	\$12.76
				7/24/2020	Fleet Materials #64	\$8.68
				7/28/2020	Battery	\$108.88
				6/26/2020	District Service Supplies	\$40.33
010369	8/31/2020	National Tech Transfer Inc	\$995.00	5/19/2020	Training	\$995.00
010370	8/31/2020	Pacific Office Automation	\$2,330.10	7/31/2020	Copier Quarterly Overage	\$2,330.10
010371	8/31/2020	Patrick Apple/Boiler Freak LLC	\$2,736.46	8/19/2020	Boiler Repair	\$2,736.46
010372	8/31/2020	Perkinelmer Health Sciences	\$602.20	7/22/2020	Lab Supplies	\$602.20
010373	8/31/2020	Pitney Bowes Reserve Account	\$3,000.00	8/13/2020	Postage Reserve Deposit	\$3,000.00
010374	8/31/2020	Premier Earthworks	\$81,425.51	8/4/2020	Stroh Interceptor	\$81,425.51
010375	8/31/2020	Provident Life & Accident Ins	\$541.14	7/10/2020	July Supplemental Insurance Premium	\$541.14
010376	8/31/2020	RJH Consultants Inc	\$42,755.96	7/22/2020	Long Range Water Project	\$42,755.96
010377	8/31/2020	Sold Rock Excavation LLC	\$4,602.50	8/6/2020	Curb Stop Repairs	\$4,602.50
010378	8/31/2020	South Metro Wise Authority	\$226,316.29	7/20/2020	WISE Water June 2020	\$226,316.29
010379	8/31/2020	Sundance Printing Inc	\$645.02	3/10/2020	Printing Service	\$645.02
010380	8/31/2020	Tetra Tech, Inc.	\$110,000.22	7/29/2020	Canyons Ridgeway	\$110,000.22
010381	8/31/2020	Verizon Wireless	\$117.06	7/12/2020	Communications	\$117.06
010382	8/31/2020	Vision Service Plan	\$1,410.98	7/18/2020	Vision Premium	\$1,410.98
EFT000000003132	8/31/2020	Swift Courier Services	\$549.67	6/30/2020	Courier Service	\$147.96
				7/15/2020	Courier Service	\$107.31
				7/31/2020	Courier Service	\$294.40
010348	8/28/2020	Paycom Payroll LLC	\$5,500.00	7/29/2020	Paycom Implementation	\$5,500.00
EFT000000003052	8/18/2020	SGS North America Inc.	\$1,670.77	6/29/2020	Lab Testing	\$99.50
				7/6/2020	Lab Testing	\$99.50

**Parker Water Sanitation District**  
**Check Register from 08/16/2020 to 08/31/2020**

Check #	Check Date	Vendor	Check Amount	Invoice Date	Description	Invoice Amount
				7/7/2020	Lab Testing	\$99.50
				7/15/2020	Lab Testing	\$814.90
				7/14/2020	Lab Testing	\$99.50
				7/20/2020	Lab Testing	\$99.50
				7/20/2020	Lab Testing	\$84.54
				7/22/2020	Lab Testing	\$189.33
				7/23/2020	Lab Testing	\$84.50
EFT000000003053	8/18/2020	Airgas USA LLC	\$2,400.92	6/2/2020	Argon Gas	\$1,670.48
				7/23/2020	Lab Supplies	\$730.44
EFT000000003054	8/18/2020	Animal & Pest Cntrl Specialists	\$250.00	7/22/2020	Pest Control	\$250.00
EFT000000003055	8/18/2020	Bobcat Of The Rockies Inc	\$35.82	7/16/2020	2-Cycle Oil	\$35.82
EFT000000003056	8/18/2020	CDW Government Inc	\$669.58	7/30/2020	Switch Adaptor	\$61.12
				7/30/2020	IPad Cases	\$386.88
				7/21/2020	Headset	\$221.58
EFT000000003057	8/18/2020	Resource Central	\$9,044.75	7/31/2020	Slow the Flow Audits	\$9,044.75
EFT000000003058	8/18/2020	CH2M Hill Engineers	\$66,137.43	7/21/2020	Cherry Creek Interceptor Project	\$66,137.43
EFT000000003059	8/18/2020	Chemtrade Chemicals US LLC	\$61,908.96	7/15/2020	Hyper Ion	\$17,131.62
				7/22/2020	Hyper Ion	\$17,067.92
				7/27/2020	Alum Sulfate	\$5,322.12
				7/28/2020	Alum Sulfate	\$5,215.08
				7/30/2020	Hyper Ion	\$17,172.22
EFT000000003060	8/18/2020	Cintas Corporation	\$158.71	7/23/2020	Mats	\$158.71
EFT000000003061	8/18/2020	Colorado Special Dist Property	\$355.48	7/30/2020	Workers Comp 2nd Qtr	\$355.48
EFT000000003062	8/18/2020	Colorado Analytical Laboratory	\$1,684.00	7/24/2020	Lab Testing	\$1,470.00
				7/22/2020	Lab Testing	\$107.00
				7/24/2020	Lab Testing	\$107.00
EFT000000003063	8/18/2020	CPI Automation & Control	\$1,134.55	7/23/2020	Electrical Supplies	\$656.50
				7/16/2020	Battery Kit	\$478.05

**Parker Water Sanitation District**  
**Check Register from 08/16/2020 to 08/31/2020**

Check #	Check Date	Vendor	Check Amount	Invoice Date	Description	Invoice Amount
EFT000000003064	8/18/2020	D H Pace Door Services	\$5,185.64	7/24/2020	Door Repair - RH Well House Power Failure	\$3,910.64
				7/29/2020	Maintenance SWRF	\$820.00
				7/29/2020	Annual Maintenance WPF	\$455.00
EFT000000003065	8/18/2020	Dana Kepner Co	\$19,796.68	7/20/2020	Meter Supplies	\$7,445.00
				7/24/2020	Meter Supplies	\$9,614.16
				7/20/2020	Meter Supplies	\$1,141.48
				7/22/2020	Meter Supplies	\$1,596.04
EFT000000003066	8/18/2020	Dell Marketing	\$4,071.88	7/23/2020	System Service Tags	\$323.04
				8/2/2020	Computer	\$3,748.84
EFT000000003067	8/18/2020	DPC Industries	\$33,010.57	7/17/2020	Sodium Hypo	\$2,073.39
				7/17/2020	Sodium Hypo	\$2,081.17
				7/24/2020	Sodium Bisulfite	\$1,054.39
				7/24/2020	Sodium Bisulfite	\$1,023.68
				7/20/2020	Caustic Soda	\$2,782.06
				7/20/2020	Caustic Soda	\$3,559.80
				7/22/2020	Ferric Chloride	\$7,006.01
				7/24/2020	Sodium Hypo	\$2,031.42
				7/24/2020	Sodium Hypo	\$1,824.12
				7/28/2020	Sodium Hypo	\$5,709.10
				7/31/2020	Sodium Hypo	\$1,989.96
7/31/2020	Sodium Hypo	\$1,875.47				
EFT000000003068	8/18/2020	Environmental Resource Assoc	\$202.72	7/13/2020	Lab Testing	\$202.72
EFT000000003069	8/18/2020	Eurofins Eaton Analytical Inc	\$560.00	7/20/2020	Lab Testing	\$560.00
EFT000000003070	8/18/2020	Extreme Auto Repair Inc	\$2,330.54	7/21/2020	Fleet Repair	\$1,143.94
				7/21/2020	Fleet Maintenance #55	\$66.27
				7/27/2020	Fleet Maintenance #38	\$64.17
				7/21/2020	Fleet Maintenance #26	\$69.30
				8/4/2020	Fleet Repair #53	\$755.07

**Parker Water Sanitation District**  
**Check Register from 08/16/2020 to 08/31/2020**

Check #	Check Date	Vendor	Check Amount	Invoice Date	Description	Invoice Amount
				8/4/2020	Fleet Repair #17	\$231.79
EFT000000003071	8/18/2020	Hach Company	\$2,124.40	6/29/2020	Lab Supplies	\$1,294.26
				7/16/2020	Probe	\$295.00
				7/16/2020	Lab Supplies	\$379.14
				7/23/2020	Lab Supplies	\$156.00
EFT000000003072	8/18/2020	JMK Consulting	\$4,386.00	7/29/2020	Consulting	\$4,386.00
EFT000000003073	8/18/2020	Metrohm USA Inc	\$2,071.50	7/23/2020	Lab Supplies	\$2,071.50
EFT000000003074	8/18/2020	Nalco Chemical Co	\$11,524.80	7/15/2020	Acrylic Polymer	\$5,468.40
				7/10/2020	Purate Service	\$6,056.40
EFT000000003075	8/18/2020	Northern Safety & Indust Inc	\$262.40	7/17/2020	Safety Supplies	\$262.40
EFT000000003076	8/18/2020	Rexel Electrical Products	\$1,759.83	7/21/2020	Wire	\$1,759.83
EFT000000003077	8/18/2020	Security Central Inc	\$5,505.00	7/21/2020	Alarm Monitoring	\$201.00
				7/21/2020	Alarm Monitoring	\$1,923.00
				7/21/2020	Alarm Monitoring	\$369.00
				7/21/2020	Alarm Monitoring	\$159.00
				7/21/2020	Alarm Monitoring	\$462.00
				7/21/2020	Alarm Monitoring	\$204.00
				7/21/2020	Alarm Monitoring	\$354.00
				7/21/2020	Alarm Monitoring	\$351.00
				7/21/2020	Alarm Monitoring	\$351.00
				7/21/2020	Alarm Monitoring	\$150.00
				7/21/2020	Alarm Monitoring	\$201.00
				7/21/2020	Alarm Monitoring	\$201.00
				7/21/2020	Alarm Monitoring	\$177.00
				7/21/2020	Alarm Monitoring	\$201.00
				7/21/2020	Alarm Monitoring	\$201.00
EFT000000003078	8/18/2020	Shred-It	\$40.00	7/15/2020	Document Shredding	\$40.00
EFT000000003079	8/18/2020	Trane Inc	\$698.36	6/22/2020	HVAC Repair	\$698.36

**Parker Water Sanitation District**  
**Check Register from 08/16/2020 to 08/31/2020**

Check #	Check Date	Vendor	Check Amount	Invoice Date	Description	Invoice Amount
EFT000000003080	8/18/2020	United Site Services	\$1,838.71	4/20/2020	Trash Removal	\$159.39
				5/15/2020	Trash Removal	\$159.33
				7/23/2020	Port O Lets	\$1,519.99
EFT000000003081	8/18/2020	USA Bluebook	\$280.79	7/23/2020	Operations Supplies	\$11.08
				7/21/2020	RHWPf Lab Supplies	\$269.71
EFT000000003082	8/18/2020	VWR International Inc	\$782.41	7/8/2020	Lab Supplies	\$38.67
				7/7/2020	Lab Supplies	\$340.34
				7/2/2020	Lab Supplies	\$403.40
EFT000000003083	8/18/2020	Water Technology Group	\$7,693.70	7/21/2020	Troubleshoot Repair	\$7,693.70
EFT000000003084	8/18/2020	Williams Scotsman	\$3,452.40	7/29/2020	Trailer Rental	\$3,452.40
EFT000000003085	8/18/2020	Bray Sales, Inc.	\$1,264.96	7/31/2020	Valve Repair Kit	\$1,264.96
EFT000000003086	8/18/2020	Crane Works Inc	\$5,339.18	7/30/2020	Crane Repair	\$5,339.18
EFT000000003087	8/18/2020	Waxie Sanitary Supply	\$347.71	7/16/2020	Janitorial Supplies	\$49.16
				7/20/2020	Janitorial Supplies	\$298.55
EFT000000003088	8/18/2020	Cabot Norit Americas Inc.	\$37,014.00	7/29/2020	Activated Carbon	\$37,014.00
EFT000000003089	8/18/2020	Abundant Life Kitchens	\$2,400.00	8/1/2020	Wellness Consulting	\$900.00
				8/1/2020	Wellness Tracking	\$1,500.00
EFT000000003090	8/18/2020	Jacobs Engineering Group Inc	\$3,520.63	7/21/2020	Denver Water Storage at RH Study	\$3,520.63
EFT000000003091	8/18/2020	Rampart Range Metro District	\$932,410.50	7/28/2020	Surety Release	\$932,410.50
EFT000000003092	8/18/2020	Rampart Range Metro District	\$918,207.00	7/28/2020	Surety Release	\$918,207.00
EFT000000003093	8/18/2020	Symmetry Energy Solutions LLC	\$3,993.42	6/29/2020	Natural Gas	\$3,993.42
EFT000000003100	8/31/2020	ACZ Laboratories Inc	\$270.00	7/28/2020	Lab Testing	\$110.00
				7/28/2020	Lab Testing	\$160.00
EFT000000003101	8/31/2020	Airgas USA LLC	\$90.24	7/31/2020	Argon Gas	\$90.24
EFT000000003102	8/31/2020	Chemtrade Chemicals US LLC	\$38,524.54	8/3/2020	Hyper Ion	\$16,486.73
				8/10/2020	Hyper Ion	\$16,956.53
				8/12/2020	Alum Sulfate	\$5,081.28
EFT000000003103	8/31/2020	Civic Plus	\$1,914.42	8/1/2020	Annual Fee for Website Hosting	\$1,914.42



**Parker Water Sanitation District**  
**Check Register from 08/16/2020 to 08/31/2020**

Check #	Check Date	Vendor	Check Amount	Invoice Date	Description	Invoice Amount
EFT000000003104	8/31/2020	NCR Payment Solutions FL LLC	\$4,584.25	5/31/2020	Billing Outsource	\$2,651.75
				7/31/2020	Billing Outsource	\$1,932.50
EFT000000003105	8/31/2020	Colorado Analytical Laboratory	\$1,631.00	7/28/2020	Lab Testing	\$310.00
				8/3/2020	Lab Testing	\$165.00
				7/30/2020	Lab Testing	\$135.00
				7/30/2020	Lab Testing	\$135.00
				8/3/2020	Lab Testing	\$443.00
				8/3/2020	Lab Testing	\$443.00
EFT000000003106	8/31/2020	Comcast Business	\$322.66	8/1/2020	Communications	\$322.66
EFT000000003107	8/31/2020	CPI Automation & Control	\$127.50	7/28/2020	SCADA Supplies	\$127.50
EFT000000003108	8/31/2020	Dana Kepner Co	\$23,805.67	7/29/2020	Annual RNI Fee	\$17,702.47
				8/5/2020	Meter Supplies	\$6,103.20
EFT000000003109	8/31/2020	Data Print Services LLC	\$6,086.68	8/10/2020	Billing Outsource	\$45.03
				8/13/2020	Billing Outsource	\$6,041.65
EFT000000003110	8/31/2020	Harris Computer Corp	\$716.10	7/31/2020	Billing Outsource	\$716.10
EFT000000003111	8/31/2020	Dell Marketing	\$1,656.24	7/13/2020	SWRF IT Supplies	\$1,656.24
EFT000000003112	8/31/2020	Direct Answers LLC/Alphapage	\$349.72	8/1/2020	On Call Service	\$349.72
EFT000000003113	8/31/2020	Environmental Express	\$857.80	7/24/2020	Lab Supplies	\$424.04
				7/28/2020	Lab Supplies	\$433.76
EFT000000003114	8/31/2020	Eurofins Eaton Analytical Inc	\$1,120.00	8/4/2020	Lab Testing	\$560.00
				8/13/2020	Lab Testing	\$560.00
EFT000000003115	8/31/2020	Extreme Auto Repair Inc	\$69.50	8/6/2020	Fleet Maintenance #33	\$69.50
EFT000000003116	8/31/2020	Hach Company	\$6,802.47	7/20/2020	Lab Supplies	\$398.22
				8/6/2020	Operating Supplies	\$3,285.00
				7/15/2020	RHWPF Lab Supplies	\$2,207.84
				7/21/2020	Lab Supplies	\$911.41
EFT000000003117	8/31/2020	Harcros Chemicals Inc	\$20,486.40	6/5/2020	Potassium Permang	\$10,243.20
				8/10/2020	Potassium Permang	\$10,243.20

**Parker Water Sanitation District**  
**Check Register from 08/16/2020 to 08/31/2020**

Check #	Check Date	Vendor	Check Amount	Invoice Date	Description	Invoice Amount
EFT000000003118	8/31/2020	Harrington Industrial Plastics	\$676.82	8/12/2020	PVC Supplies	\$676.82
EFT000000003119	8/31/2020	Home Depot Credit Services	\$2,235.35	7/31/2020	Home Depot Purchases July 2020	\$59.61
				7/31/2020	Home Depot Purchases July 2020	\$342.08
				7/31/2020	Home Depot Purchases July 2020	\$830.05
				7/31/2020	Home Depot Purchases July 2020	\$409.09
				7/31/2020	Home Depot Purchases July 2020	\$497.52
				7/31/2020	Home Depot Purchases July 2020	\$97.00
EFT000000003120	8/31/2020	Inorganic Ventures Inc	\$240.59	8/6/2020	Lab Supplies	\$240.59
EFT000000003121	8/31/2020	Northern Safety & Indust Inc	\$1,557.47	7/29/2020	Maintenance Supplies	\$460.68
				8/6/2020	Maintenance Supplies	\$1,096.79
EFT000000003122	8/31/2020	Oneneck IT Solutions	\$22,453.10	7/30/2020	IT License	\$4,968.60
				7/31/2020	Consulting	\$9,075.00
				8/10/2020	Network Support	\$4,875.00
				7/31/2020	Cisco License	\$3,534.50
EFT000000003123	8/31/2020	QP Services LLC	\$46,037.04	6/24/2020	Manhole Rehab	\$17,830.16
				7/31/2020	Cleaning and CCTV Horseshoe Ridge	\$4,186.91
				7/31/2020	Cleaning and CCTV West Interceptor	\$24,019.97
EFT000000003124	8/31/2020	Trane Inc	\$221.15	8/3/2020	HVAC Repair	\$221.15
EFT000000003125	8/31/2020	TW Summit Corporation	\$964.40	8/6/2020	Repair Air Vent Assembly - Ledges Rd	\$964.40
EFT000000003126	8/31/2020	Veris Environmental LLC	\$58,614.25	7/31/2020	Sludge Removal	\$6,102.44
				7/28/2020	Sludge Removal	\$6,355.48
				7/21/2020	Sludge Removal	\$5,152.86
				8/11/2020	Sludge Removal	\$7,103.47
				8/11/2020	Sludge Removal	\$33,900.00
EFT000000003127	8/31/2020	VWR International Inc	\$2,799.50	8/6/2020	Lab Supplies	\$18.09
				8/6/2020	Lab Supplies	\$297.69
				7/29/2020	Lab Supplies	\$190.34
				7/29/2020	Lab Supplies	\$943.70

**Parker Water Sanitation District**  
**Check Register from 08/16/2020 to 08/31/2020**

Check #	Check Date	Vendor	Check Amount	Invoice Date	Description	Invoice Amount
				7/29/2020	Lab Supplies	\$99.34
				7/27/2020	Lab Supplies	\$38.67
				7/27/2020	Lab Supplies	\$62.34
				7/23/2020	Lab Supplies	\$93.09
				7/23/2020	Lab Supplies	\$1,056.24
EFT00000003128	8/31/2020	Advantage Irrigation Service LLC	\$6,035.02	4/25/2020	Irrigation Repair Hoolgand Farm	\$2,007.50
				7/19/2020	Irrigation Repair Hoogland Farm	\$747.69
				7/19/2020	Irrigation Repair Kaufman Farm	\$510.00
				7/19/2020	Irrigation Repair Hoogland Farm	\$83.75
				7/19/2020	Irrigation Repair Hoogland Farm	\$1,002.39
				7/19/2020	Irrigation Repair Hurst Farm	\$162.19
				7/19/2020	Irrigation Repair Hurst Farm	\$413.75
				7/19/2020	Irrigation Repair Hoogland Farm	\$685.25
				8/5/2020	Irrigation Repair Hurst Farm	\$422.50
EFT00000003129	8/31/2020	Jacobs Engineering Group Inc	\$87,508.11	8/12/2020	CPN Condition Assessment	\$50,882.36
				7/21/2020	Long Term Water Supply Strategic Plan	\$1,464.50
				7/29/2020	As Needed Planning Services	\$17,072.00
				7/31/2020	Western Loop Pump Station	\$18,089.25
EFT00000003130	8/31/2020	Utilo, LLC	\$14,390.00	8/3/2020	Locates	\$14,390.00
EFT00000003131	8/31/2020	AARC Consultants LLC	\$22,878.91	7/22/2020	Consulting	\$22,878.91
EFT00000003133	8/31/2020	Davis Graham & Stubbs LLP	\$11,025.00	7/31/2020	Legal Consulting	\$11,025.00
EFT00000003134	8/31/2020	Symmetry Energy Solutions LLC	\$3,336.03	7/29/2020	Natural Gas	\$3,336.03
EFT00000003135	8/31/2020	TINYhr Inc.	\$10,440.00	7/22/2020	Yearly Software Renewal	\$10,440.00
<b>Total:</b>	<b>359</b>		<b>\$3,982,246.49</b>			<b>\$3,982,246.49</b>

Meeting Date: September 10, 2020

**AGENDA MEMORANDUM**

**To:** PWSD Board of Directors

**Thru:** Ron R. Redd, PE, District Manager

**From:** Steve Hellman, Chief Financial Officer  
Jeff Vargas, Controller

**Title:** Renewal of Professional Services Agreement for the 2020 Financial Statement Audit

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**Executive Summary**

In August 2018, the District accepted proposals from qualified Certified Public Accounting firms with considerable experience with local government to audit the District's financial statements for the fiscal year ending December 31, 2018, with an option to extend the agreement for four subsequent fiscal years.

RSM US LLP, formerly McGladry LLP, was selected to perform the audit of the District's financial statements for the fiscal years ending December 31, 2018 and 2019. The District Manager seeks to again engage RSM US LLP to perform the audit of the District's financial statements for the fiscal year ending December 31, 2020.

The original professional services agreement with RSM US LLP, dated November 26, 2018, states the all-inclusive maximum price for audit services for the year ending December 31, 2018 and subsequent year audit services. The fees for the 2018, 2019, **2020**, 2021, and 2022 audit are \$45,150, \$46,500, **\$47,900**, \$49,400 and \$50,900, respectively.

**Proposed Motion**

I move to renew the agreement with RSM US LLP to perform the audit of the District's financial statements for the fiscal year ending December 31, 2020.